**Privacy Notice relating to the Submission of Volunteer Applications**

Please read this in conjunction with IPRT’s privacy statement - see <http://www.iprt.ie/faq>

In order for the Irish Penal Reform Trust (IPRT) to accept your application form, you must provide consent for IPRT to process your internship application in line with the Privacy Statement and this Notice.

This statement (the “Privacy Statement”) aims at informing you of how IPRT will use the information you submit when applying for a volunteer placement at IPRT ("Volunteer Application Data"). All Volunteer Application Data you submit to IPRT is retained in IPRT.

This Privacy Statement covers any personal data you submit with your application, such as:

• Name, address, email address, telephone number, or other contact information;

• Information contained in your CV or cover letter, such as previous work experience, education, or other information you provide for our consideration;

• Names and contact information for referrals

It is your responsibility to obtain consent from referees before providing their personal information to us.

* IPRT will not supply any data to any third party other than those identified in the Privacy Statement without your express authorisation.
* The personal data you provide will be used to verify your information and conduct reference checks, and to communicate with you.
* Your data will be stored in our applicants database for two (2) years from your most recent submission of the Volunteer Application.

**Consent**

Please tick the box to confirm consent to IPRT processing your application in accordance with the above Privacy Notice.